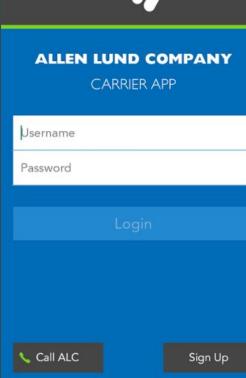
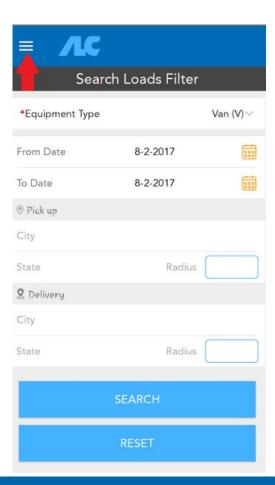


Allen Lund Company Carrier App

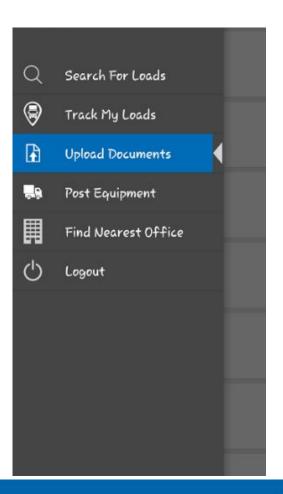


 From the front panel screen click the home button on the top left.



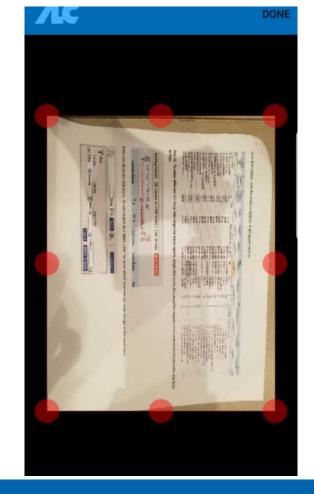
To upload a document:

• Choose the Upload Documents option from the toolbar.



To upload a document via camera or gallery:

- Select the camera icon or gallery option on the bottom of the <u>screen</u>
- 1. To take a photo of your document select the camera icon. Once you have captured the image, click "Retry" or "OK" and use the red dots to adjust the image to the desired size and click Done.
- 2. To upload a pre-existing document select the gallery icon and find the file on your phone.
 Once complete, click "OK" and use the red dots to adjust the image to the desired size and click Done.



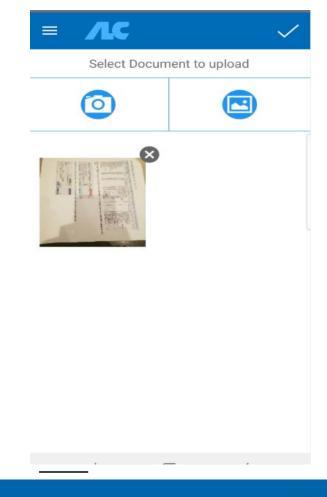
To upload a document via camera or gallery:

1. Next you will adjust the brightness of the image to the desired format and click Next.



To upload a document via camera or gallery:

 The next screen will direct you to select the image you captured and you will click the Checkmark to finalize the upload.



- Once the image is uploaded the next screen will direct you to fill out the Document Details.
- When your upload is complete, you will see the files you uploaded on the screen.

* The app allows you to upload up to 8 pages of a combined PDF.

